



**MANDSAUR
UNIVERSITY**

DREAM. LEARN. LEAD.

INSTITUTION'S INNOVATION COUNCIL (IIC) POLICY

(As per Guidelines of Ministry of Education's Innovation
Cell & All India Council for Technical Education)



Institution's Innovation Council (IIC)

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Institution's Innovation Council (IIC) Policy

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Mandsaur University, Mandsaur

Institution's Innovation Council Policy Document

Introduction

About IIC

In 2018, the Ministry of Education (MoE), through its Innovation Cell (MIC) in collaboration with AICTE, launched the Institution's Innovation Council (IIC) program to promote a structured innovation and startup ecosystem in Higher Educational Institutions (HEIs). The primary objective of IIC is to actively engage students, faculty, and staff in innovation and entrepreneurship activities such as ideation, problem-solving, design thinking, proof of concept development, IPR, and incubation processes. It aims to overcome challenges like limited and unplanned activities, low leadership involvement, poor coordination of resources, and under-utilization of students' creative potential.

The IIC model stands out due to its systematic approach, which includes a flexible activity calendar, performance-based scoring and rewards, decentralized operations, and continuous progress monitoring through a digital platform. Over the past few years, IIC has proven to be a sustainable and scalable model, significantly contributing to strengthening India's innovation and start-up ecosystem, as reflected in the country's improved ranking in the Global Innovation Index (48th position).

Vision

1. To establish a dynamic IIC Cell that fosters innovation, creativity, and entrepreneurship among students and faculty.
2. To create a sustainable ecosystem that supports ideation, incubation, and start-up development aligned with national growth.



Mission

1. To promote innovation and entrepreneurship through structured activities like ideation, design thinking, and start-up development.
2. To build a supportive ecosystem by providing mentorship, industry collaboration, and incubation support for transforming ideas into impactful solutions.



Objectives

- To promote a culture of innovation, creativity, and entrepreneurship among students and faculty.
- To organize regular activities such as ideation sessions, workshops, hackathons, and expert talks.
- To support the development of ideas into prototypes, projects, and start-ups.
- To encourage design thinking, problem-solving, and interdisciplinary collaboration.
- To facilitate awareness and filing of Intellectual Property Rights (IPR).
- To build strong linkages with industry, incubators, and innovation agencies.
- To provide mentorship, funding guidance, and incubation support.
- To monitor and enhance innovation outcomes through structured planning and evaluation.

Major Focus

- To create a vibrant local innovation ecosystem.
- Start-up supporting mechanism in HEIs.
- Prepare institute for the Atal Ranking of institutions on innovation achievements framework.
- Establish function ecosystem for scouting ideas and pre-incubation of ideas.
- Develop better cognitive ability among students.

Function of IIC

- To conduct various Innovation, IPR and entrepreneurship-related activities prescribed by MIC in time bound fashion.
- Identify and reward innovations and share success stories.
- Organize periodic workshops/seminars/interactions with entrepreneurs, investors, professionals and create a mentor pool for student innovators.
- Network with peers and national entrepreneurship development organizations.
- Create an Institution's Innovation portal to highlight innovative projects carried out by institution's faculty and students.
- Organize Hackathons, idea competition, mini-challenges etc. with the involvement of industries.

Key Features of IIC Cell

- Structured and flexible activity calendar for innovation and entrepreneurship programs.
- Decentralized governance with clearly defined roles and responsibilities.
- Performance-based evaluation through scoring and reward system.
- Continuous monitoring and reporting via a robust digital platform (IIC Portal).
- Strong focus on ideation, design thinking, prototyping, and start-up development.
- Integration of IPR awareness, incubation support, and industry collaboration.
- Active engagement of students, faculty, and external experts.
- Scalable and sustainable model to strengthen institutional innovation ecosystem.

Governance and Operation

The IIC Cell shall function under the guidance of the Head of the Institution, ensuring active involvement of top leadership in planning and execution. A dedicated IIC Committee will be constituted, comprising a President, Convener, Innovation Activity Coordinators, Internship Coordinator, IPR Coordinator, and members from faculty, students, and industry experts. Roles and responsibilities will be clearly defined to ensure decentralized functioning and effective implementation of activities.

The IIC will operate as per the guidelines of the Ministry of Education's Innovation Cell (MIC), following a structured academic calendar of innovation and entrepreneurship activities. Regular meetings will be conducted to plan, review, and monitor progress. All activities, reports, and performance metrics will be managed through the IIC digital portal, ensuring transparency, accountability, and continuous improvement. The Cell will also establish collaborations with industries, start-ups, and incubation centers to strengthen the innovation ecosystem and provide real-world exposure to students.

Nominated members for the IIC

S. No.	Role in IIC	Nominated faculty
1	President	Dr. Rajiv. R. Thakur (Vice Chancellor)
2	Vice President	Dr. Arunava Das (Dean R&D)
3	Convener	Dr. B. K. Sharma
4	YUKTI Coordinator	Dr. Kamal Ojha
5	Social Media Coordinator	Mr. Shakir Hussain
6	Innovation Activity Coordinator	Mr. Shravan Kumar Sharma / Dr. Gaurav Saxena
7	Internship Activity Coordinator	Dr. Virendra Jain
8	IPR Activity Coordinator	Dr. Birendra Kumar Tiwari
9	Start-up Activity Coordinator	Dr. Ruben Shah
10	ARIIA Coordinator	
11	NIRF Coordinator	Dr. Shekhar Jain
12	Student Member-1	Mr. Anurag Bairagi (PU01724EUG00708) BCA -IV
13	Student Member-2	Mr. Hemant Parmar (PU01724EUG00550) B.Tech (ME)-IV
14	Student Member-3	Harish Joshi (PU01724EUG00535) B.Tech (EV)-IV

Functions of the constitution of institution's innovation council (IIC):

- Promote innovation in the Institution through multitudinous modes leading to an innovation promotion ecosystem in the campus
- To conduct various innovation and entrepreneurship-related activities prescribed by Central MIC in time bounded fashion.
- Identify and reward innovations and share success stories.
- Organize periodic workshops / seminars / interactions with entrepreneurs, investors, professionals and create a mentor pool for student innovators.
- Network with peers and national entrepreneurship development organizations.

- Create an Institution's Innovation portal to highlight innovative projects carried out by institution's faculty and students.
- Organize Hackathons, idea competition, mini-challenges etc., with the involvement of industries.

Following Responsibilities are entrusted to them:

Roles and Responsibilities of President:

1. The President will constitute the IIC council and appoint its members. He/She is responsible for ensuring that Quarterly Council Meeting is planned effectively. Conduct Council Meeting in accordance with prescribed rules and that matters are dealt with in an orderly, efficient manner.
2. He will lead the IIC Council.
3. He will have the IIC portal Login ID and will be the custodian of IIC portal login and data/ reports uploaded therein.
4. He will call the meetings, set meeting agenda and will monitor the deliverable.
5. He will be the main point of contact with MHRD Innovation Cell.
6. He will respond to all communication from IIC National Coordination team (MHRD Innovation Cell) and will be responsible to ensure decent performance of IIC.
7. He will coordinate with MHRD innovation cell and responsible for all the IIC activities in the institute.
8. He will ensure Institution's participation in IIC calendar activity and take lead in the institution driven activities (own initiatives).
9. He will ensure the effective implementation of IIC activities with the help of Convener.
10. He could change the council members as per the decision taken in council meetings and update the information on portal.
11. He will be responsible for submitting the progress/activity reports on the IIC portal.

Roles and Responsibilities of Vice-President:

1. Review budgets, resources, and logistical arrangements for IIC activities.
2. Ensure proper documentation and reporting of activities, aligning with guidelines set by the Ministry of Education's Innovation Cell (MIC).
3. To build and strengthen the in-house mentor pool and human resource capacity to drive campus Innovation & Entrepreneurship activities.
4. Identifying, hand-holding and guiding potential/early-stage entrepreneurs, student innovators at the Institute on regular basis.
5. To Develop a critical mass of motivated students & faculties with creative potential, and entrepreneurial orientation & skill set.
6. To build infrastructure support and facilities to promote innovation and enabling environment of easy access to resources within and outside the institute.
7. To strengthen the intra and inter institutional partnership and collaboration with ecosystem at different level and co-creation of new program interventions

Roles and Responsibilities of Convener:

1. The Convener will work in close coordination with IIC president and will provide help wherever required for smooth conduct of activities.
2. She/he will ensure the participation in the meeting and will prepare the meeting agenda at least 10 days prior to meeting with the inputs from all valuable council members and President.
3. Maintain documentation of the proceedings like meeting photos, Minutes of Meetings, Meeting Video has to be uploaded to the Institution's YouTube Channel and the link has to be shared with competent authorities and any other proof.
4. She/he will ensure that the internal examination dates would not interfere with the IIC activities and coordinate with all departments to ensure the same.
5. She/he will collect the inputs from all the members of the council at regular interval, especially external members for better planning of IIC activities and effective delivery of results.

Roles and Responsibilities of Innovation Activity Coordinator

The **Innovation Activity Coordinator** in an Institution's Innovation Council (IIC) is responsible for managing and organizing all innovation-related activities within the institution.

1. He will be responsible to bring the ideas to the council to promote the Innovation ecosystem .
2. He will be responsible to implement Innovation related activities.
3. Planning and Organizing Innovation Events: Lead the planning, coordination, and execution of innovation-related events, such as hackathons, start-up challenges, workshops, seminars, and design thinking sessions. Ensure that events align with IIC objectives and national innovation policies, like the Atal Innovation Mission and ARIIA.
4. Encouraging Participation in Innovation Challenges: Promote innovation challenges, competitions, and collaborative projects within the institution. Engage students and faculty to participate in national and international innovation contests and opportunities.
5. Mentorship and Support for Start-ups: Provide support to students and faculty who are working on innovation projects and start-ups. Facilitate access to mentors, industry experts, and incubators to guide innovation efforts.
6. Collaboration with External Stakeholders: Forge partnerships with industry experts, entrepreneurs, mentors, incubators, and venture capitalists to enhance the impact of innovation activities.
7. Monitoring and Evaluation of Innovation Projects: Track the progress of innovation projects and ensure they align with the goals of the institution and IIC.
8. Documentation and Reporting: Maintain detailed records of all innovation activities, including event outcomes, project submissions, and participant feedback. Report on the success and impact of innovation activities to the IIC leadership and the Ministry of Education's Innovation Cell (MIC).
9. Creating an Innovation Ecosystem: Foster a culture of innovation by encouraging collaboration between students, faculty, and external industry professionals. Ensure that students have access to resources like maker spaces, labs, and incubation centers to bring their ideas to life. Showcase successful projects and start-ups developed within the institution.

Roles and Responsibilities of Start-up Activity Coordinator

1. He will be responsible to bring the ideas to the council to promote the Start-up ecosystem.
2. He will be responsible to implement Start-up related activities.
3. Start-up Promotion and Awareness
4. Mentorship and Guidance
5. Start-up Resource Management
6. Organizing Start-up Events and Competitions
7. Start-up Incubation and Funding
8. Networking and Collaboration
9. Tracking Start-up Progress
10. Documentation and Reporting
11. Advocacy and Support
12. Encouraging Cross-Disciplinary Collaboration

Roles and Responsibilities of Social Media Coordinator:

The Social Media Coordinator in an Institution's Innovation Council (IIC) is responsible for promoting the council's initiatives, activities, and achievements across various social media platforms.

1. Develop creative and engaging content for posts, stories, and campaigns related to IIC activities.
2. Create promotional materials such as posters, videos, and infographics to highlight events and success stories.
3. Publicize upcoming events like workshops, hackathons, webinars, and competitions.
4. Share updates and insights from ongoing and past activities.
5. Highlight student and faculty achievements in innovation and entrepreneurship.
6. Foster engagement by responding to comments, messages, and inquiries on social media platforms.
7. Run interactive campaigns like polls, quizzes, and challenges to engage the audience.
8. Maintain and regularly update IIC's official social media handles (e.g., Instagram, Facebook, Twitter, LinkedIn).
9. Provide live updates and coverage of IIC events through photos, videos, and stories.
10. Organize social media campaigns to promote innovation, entrepreneurship, and IPR awareness.
11. Maintain a repository of all social media posts, campaigns, and related metrics.
12. Present monthly reports to the IIC team summarizing the impact and reach of social media activities.
13. Ensure that the institution's and IIC's reputation remains intact.

Roles and Responsibilities of IPR Activity Coordinator

The IPR Activity Coordinator in the Institution's Innovation Council (IIC) is responsible for promoting awareness and understanding of intellectual property rights among students, faculty, and researchers. This role is crucial for fostering innovation by guiding individuals through the process of protecting their intellectual property, supporting the commercialization of ideas, and ensuring that innovations are legally safeguarded.

Responsibilities of the IPR Activity Coordinator

1. IPR Awareness and Education
2. IPR Policy Implementations
3. Facilitating Patent and IPR Filings
4. IPR Documentation and Record-Keeping
5. IPR Networking and Collaboration
6. Supporting Start-ups with IPR Needs
7. Monitoring and Reporting on IPR Activity
8. IPR Collaboration with Innovation and Entrepreneurship IPR Policy Awareness for Students and Faculty

Roles and Responsibilities of YUKTI Coordinator

1. **Promotion of YUKTI Platform:** Raise awareness among students and faculty about the YUKTI platform and its benefits. Encourage the submission of innovative projects and start-up ideas on the YUKTI portal.
2. **Collaboration with IIC Activities:** Integrate YUKTI objectives into IIC activities such as innovation challenges, hackathons, and start-up support programs. Ensure alignment with national priorities like Atmanirbhar Bharat and Sustainable Development Goals (SDGs).
3. **Monitoring Submissions:** Monitor the quality and relevance of projects submitted to the YUKTI portal. Provide guidance to students and faculty to refine their ideas for better impact and scalability.
4. **Capacity Building:** Organize workshops, webinars, and training sessions to enhance skills in innovation, entrepreneurship, and project management. Facilitate sessions on grant applications and intellectual property rights (IPR).
5. **Stakeholder Engagement:** Act as a link between the institution, MIC, and other stakeholders involved in the YUKTI initiative. Collaborate with industries, incubators, and government agencies for mentorship and funding opportunities.
6. **Documentation and Reporting:** Maintain records of YUKTI-related activities and submissions from the institution. Submit periodic progress reports to the Ministry of Education's Innovation Cell (MIC).

Roles and Responsibilities of Internship Activity Coordinator

The Internship Activity Coordinator in the Institution's Innovation Council (IIC) is responsible for overseeing and managing internship opportunities related to innovation, entrepreneurship, and industry collaboration. This role ensures that students gain hands-on experience, exposure to real-world problems, and opportunities to engage with start-ups, industries, and innovation ecosystems.

1. Responsibilities of the Internship Activity Coordinator:
2. Internship Program Planning and Coordination
3. Industry Collaboration
4. Mentorship and Support for Interns
5. Promoting Internship Opportunities
6. Monitoring and Evaluation of Internship Programs
7. Documentation and Reporting
8. Skill Development
9. Internship Certification and Acknowledgment
10. Creating a Feedback Loop

Roles and Responsibilities of Members:

1. Ensure the Institution's Innovation Council's logo and the words "in association with Institution's Innovation Council, Ministry of Education (MoE), Govt. of India", is included in the brochure compulsorily for all the academic activities of their respective departments like webinars, seminars and workshops related to Industry Interaction, Start-up, Entrepreneurship, Research and Innovation / Intellectual Property Rights (IPRs).
2. Establish Innovation Clubs for students with facilities and equipment needed for Innovation and Entrepreneurship (I & E) activities in their respective departments.
3. Developing an Innovative and Entrepreneurial mind set through a series of activities like workshops, awareness, market outreach events, orientation, advocacy meetings, campus hackathons, networking events (Intra and Inter institutional, enablers, stakeholders).
4. Encourage faculty and students to pursue research studies related to Entrepreneurship.
5. Develop short term certificate courses on Innovation and Entrepreneurship.
6. Convince departments to offer Major or Minor Specializations or credit courses related to Innovation and Entrepreneurship (I & E) and IPR
7. Organize Employment Generation skill development programs of minimum 30 contact hours of duration.
8. Organize entrepreneurial skill development / employment generating programmes for external participants (local residents, community members, alumni etc.)
9. Coordinate with IPR Cell to generate revenue from patents, copyrights, trade secrets and others.
10. Obtain grants from Government, Non-Govt, CSR Bodies towards promoting and supporting innovations.

IIC Activity

Under this section types of activity available for that academic year. They are

1. IIC Calendar Activity
2. MIC Driven Activity
3. Celebration Activity
4. Self-Driven Activity

IIC Calendar Activity

MoE's Innovation Cell (MIC) prescribes an annual activity calendar for IICs. In each quarter, minimum 3 activities to be completed by an IIC to receive full score for that quarter. Institutes are encouraged to do a greater number of activities from calendar beyond the prescribed minimum. It is expected that institutes which are in the emerging phase of the innovation ecosystem- will follow the calendar plan vividly.

Under general condition IIC institute should conduct minimum 3 activity per quarter under this activity type. So for one academic year you have to conduct 12 activities.

*Note: Conducting the event alone will not secure the starts / score. The activity you have conducted should be approved by the IIC. So always try to conduct maximum number of activities with quality so that you can reach the threshold number.

MIC Driven Activity

MIC schedules various activities from time to time on its own or in collaboration with a partner organization and government departments. These activities are scheduled on IIC portal under MIC Driven Activity tab.

All the activities under this division are mandatory. You have to attend / organize those activity.

*Note: Conducting the event alone will not secure the starts / score. The activity you have conducted should be approved by the IIC. So always try to conduct maximum number of activities with quality so that you can reach the threshold number.

Celebration Activity

IIC have given some celebration activity, under that type you have to conduct at-least one activity per quarter. For one academic year you have to conduct four activity under Celebration. If you want to conduct other celebration activity you can conduct those activity under self driven, but those event should be related to entrepreneurship / start-up.

*Note: Conducting the event alone will not secure the starts / score. The activity you have conducted should be approved by the IIC. So always try to conduct maximum number of activities with quality so that you can reach the threshold number.

Self-Driven Activity

IICs are encouraged to plan their own activities apart from IIC calendar for promoting entrepreneurship and innovation in their campuses. They may have collaborations with different agencies, departments, and industries for organizing seminars, competitions, workshops, training sessions relevant to entrepreneurship and innovation.

*Note: Conducting the event alone will not secure the starts / score. The activity you have conducted should be approved by the IIC. So always try to conduct maximum number of activities with quality so that you can reach the threshold number.

Rating and Scoring System of IIC



Institutional Support for IIC Cell

- Provision of dedicated infrastructure such as innovation labs, incubation space, and necessary equipment.
- Financial support for organizing workshops, hackathons, seminars, and start-up activities.
- Administrative support and policy backing from university leadership.
- Encouragement and incentives for faculty and students to participate in innovation and entrepreneurship activities.
- Facilitation of industry partnerships, expert mentorship, and collaborative projects.
- Support for IPR filing, research, prototype development, and start-up incubation.
- Integration of innovation and entrepreneurship into academic curriculum and projects.

Record-Keeping and Documentation Standards (IIC Cell)

- Maintain a centralized digital repository of all IIC activities, reports, and communications.
- Document each activity with approvals, brochures, attendance, photographs, and outcome reports.
- Record meeting minutes, action plans, and progress reviews systematically.
- Ensure proper documentation of ideas, prototypes, start-ups, and IPR-related work.
- Upload all required data and reports regularly on the IIC portal as per guidelines.
- Maintain financial records of expenditures with transparency and audit readiness.
- Preserve records for future reference, accreditation, and performance evaluation.
- Follow standardized formats and timelines for consistency and compliance.

Resource and Infrastructure Support (IIC Cell)

- Establish dedicated innovation and incubation spaces with necessary tools and equipment.
- Provide access to laboratories, high-speed internet, and digital resources for research and prototyping.
- Allocate financial resources for organizing innovation activities, competitions, and start-up support.
- Facilitate access to software, simulation tools, and emerging technology platforms.
- Create mentoring support through faculty, industry experts, and start-up professionals.
- Ensure availability of co-working spaces for student innovators and start-up teams.
- Support access to funding opportunities, grants, and incubation facilities.
- Maintain infrastructure for continuous learning, collaboration, and innovation development.

Financial Support and Budgeting (IIC Cell)

- The institution shall allocate an annual budget for IIC activities, including workshops, seminars, hackathons, and innovation events.
- Funds will be utilized for resource persons, training materials, logistics, publicity, and student support.
- Provision for seed funding or prototype development grants for innovative student ideas and start-ups.

- Financial support may also be mobilized through external sources such as government schemes, industry partnerships, and sponsorships.
- All expenditures must follow institutional financial rules and be approved by the competent authority.
- Proper budgeting, utilization records, and financial statements shall be maintained for transparency and audit purposes.
- Efforts will be made to ensure optimal utilization of funds to maximize innovation outcomes.
- Periodic financial review will be conducted to assess effectiveness and plan future allocations.

Collaboration with Industry and Incubation Centers (IIC Cell)

- Establish strategic partnerships with industries, start-ups, and incubation centers to bridge the gap between academia and real-world applications.
- Invite industry experts, entrepreneurs, and incubator mentors for guest lectures, workshops, and mentoring sessions.
- Facilitate student internships, live projects, and industry-driven problem-solving initiatives.
- Collaborate with incubation centers to support idea validation, prototyping, and start-up incubation.
- Promote joint research, consultancy, and technology transfer activities.
- Enable access to funding opportunities, investor networks, and start-up ecosystems.
- Organize industrial visits, exposure programs, and innovation challenges in collaboration with partners.
- Develop MoUs with relevant organizations to ensure long-term and sustainable collaboration.

Intellectual Property Rights (IPR) Support (IIC Cell)

- Create awareness about Intellectual Property Rights (IPR) through workshops, seminars, and expert sessions.
- Provide guidance on identification, protection, and commercialization of intellectual property such as patents, copyrights, trademarks, and designs.
- Facilitate patent search, drafting, filing, and prosecution support for students and faculty.
- Establish an IPR Cell or designate coordinators to assist in IP-related activities.
- Offer financial assistance or reimbursement support for patent filing and related costs as per institutional policy.
- Encourage innovation disclosure and maintain proper documentation of inventions.
- Collaborate with patent offices, legal experts, and incubation centers for professional support.
- Promote a culture of innovation by recognizing and rewarding IP creation and commercialization efforts.

Monitoring, Evaluation and Performance Metrics (IIC Cell)

- Establish a structured mechanism to regularly monitor IIC activities and progress against planned objectives.
- Track performance through key indicators such as number of activities conducted, student participation, ideas generated, prototypes developed, start-ups initiated, and IPR filings.
- Utilize the IIC Portal for real-time reporting, data submission, and performance assessment.
- Conduct periodic internal reviews and meetings to evaluate outcomes and identify areas for improvement.
- Implement a scoring and feedback system aligned with guidelines of Ministry of Education's Innovation Cell.
- Assess the impact of activities on innovation culture, skill development, and entrepreneurial outcomes.
- Encourage documentation of best practices, success stories, and case studies.
- Use evaluation results to refine strategies, enhance effectiveness, and ensure continuous improvement.

Incentives and Reward System (IIC Cell)

- Recognize and reward students, faculty, and staff for outstanding contributions in innovation and entrepreneurship activities.
- Provide certificates, awards, and appreciation for achievements such as idea generation, prototype development, start-up creation, and IPR filings.
- Offer academic incentives such as credits, marks, or recognition in performance appraisal (as per institutional norms).
- Nominate and support participants for national-level competitions and programs under Ministry of Education's Innovation Cell.
- Introduce incentives for faculty mentors guiding successful projects and start-ups.
- Highlight achievements through institutional platforms such as websites, newsletters, and events.
- Align reward mechanisms with IIC performance scoring to motivate continuous engagement and excellence.

Code of Conduct for Innovation Activities (IIC Cell)

- All participants shall maintain professionalism, integrity, and ethical behavior during innovation activities.
- Respect for intellectual property rights (IPR) and proper acknowledgment of others' work is mandatory.
- Participants must avoid plagiarism, data manipulation, and any form of academic misconduct.
- Team members should promote collaboration, inclusivity, and mutual respect.
- Activities must comply with institutional policies, legal regulations, and safety standards.
- Use of institutional resources should be responsible and strictly for approved purposes.
- Confidentiality of ideas, research data, and project details must be maintained where required.
- Any conflict of interest or unethical practice should be reported to the IIC authorities.

- Participants are expected to adhere to timelines, guidelines, and instructions provided by the IIC Cell.
- Violation of the code may lead to disciplinary action as per institutional norms.

Review and Continuous Improvement (IIC Cell)

- Conduct periodic reviews of IIC activities, outcomes, and impact on the institutional innovation ecosystem.
- Collect structured feedback from students, faculty, industry experts, and stakeholders.
- Analyze performance data and align improvements with guidelines of Ministry of Education's Innovation Cell.
- Identify gaps, challenges, and best practices to refine strategies and implementation.
- Update policies, processes, and activity plans based on review outcomes.
- Encourage adoption of new tools, technologies, and innovative practices.
- Benchmark performance with other leading institutions to enhance effectiveness.
- Ensure continuous capacity building of IIC members through training and exposure programs.
- Promote a culture of learning, adaptability, and sustained innovation growth.

Procedure for Applying to Conduct IIC Activities

- The interested faculty/student submits a proposal outlining the activity title, objectives, theme, target audience, resource person (if any), budget, and expected outcomes with the consent of the HOD.
- The HOD will submit the proposal to the IIC Activity Coordinator/Convener within the prescribed timeline. .
- The IIC Convener reviews the proposal for relevance and alignment with IIC guidelines.
- The IIC Vice-President shall review the proposal for its relevance, feasibility, financial requirements, and alignment with IIC guidelines, and grant approval accordingly.
- Final Approval is obtained from the IIC President (Head of Institution).
- Once approved, the activity is scheduled in the IIC calendar and necessary resources are allocated.
- The applicant coordinates logistics, publicity, and execution of the activity.
- After completion, a detailed report (attendance, photos, outcomes) is submitted to the IIC Cell and uploaded on the IIC portal.
- The activity is evaluated for impact and considered for performance scoring and recognition.

Conclusion (IIC Policy)

The Institution's Innovation Council (IIC) Cell serves as a strategic platform to nurture innovation, creativity, and entrepreneurship within the institution. By aligning with the vision of Ministry of Education's Innovation Cell, the IIC fosters a structured and sustainable ecosystem that empowers students and faculty to transform ideas into impactful solutions and start-ups.

Through effective governance, resource support, industry collaboration, and continuous monitoring, the IIC model strengthens the institution's innovation capacity and contributes to national development. The successful implementation of this policy will ensure long-term growth, enhanced employability, and the creation of a vibrant innovation-driven academic environment.



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